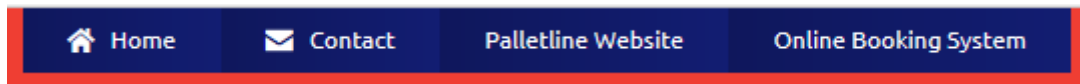


Go on to www.palletlinelondon.co.uk



Click on the Online Booking System, At the top of screen.



Or use the below link to go directly to the portal

<https://bookings.palletline.london/eStirling/Login.aspx>

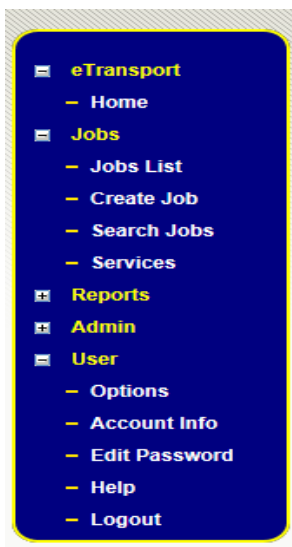
Enter your unique username and password, please note these are both **case sensitive**, you will find your details on your confirmation letter.



The screenshot shows the login page for the Palletline London portal. It features the Palletline logo and 'LONDON' at the top. Below the logo, there are two input fields: 'Username' with the text 'TEST01' and 'Password' with a masked password represented by dots. A 'Login' button is positioned below the password field.

Click on Login

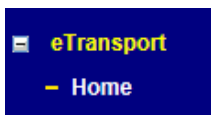
This is your navigation system, from here you will be able to enter your jobs, check your job progress, but also get your PODS or signatures.



Palletline Home Page

Once you are logged into the system you will be able to access the latest News and updates with Palletline London, we update with Amazon information, Palletline holiday closures or extra information that may benefit you.

To get on to our news articles



click on the Home



How to retrieve PODS

- Jobs
- Jobs List
- Create Job
- Search Jobs
- Services

Click on Jobs List

Jobs List:
 Account Code: PLC Account Name: Palletline Plc
 Display: all of the 8 job(s) returned. Go To Page: 1 Page 1 of 1

| Job Status | Job No/Item | Order/Ref No | POD | Qty | Del Cust Name | Del Addr1 | Del Date | Date Added | Palletline Label |
|------------|-------------|--------------|-----|-----|-----------------|-----------|------------|------------------|------------------|
| Completed | 424561 [1] | | | 21 | J AND J FREIGHT | UNIT 2 | 12/03/2019 | 12/03/2019 00:13 | |
| Completed | 425573 [1] | | | 20 | CHUB Overspill | | 11/03/2019 | 14/03/2019 17:02 | |

Click on **View Signature** icon- This will bring up the drivers handheld DSC signature device.



Document 1 of 1 Page 1 of 1 Scale: Full Size Left 90 Right 90 Print Date & Time Created: 12/03/2019 09:14:10
 Date Signed: 12/03/2019 09:13:57 Print Name: JOE

Click on **View POD** Icon-This will bring up customer paperwork if provided for signature.

Document 1 of 70 Page 1 of 1 Scale: Quarter

DELIVERY NOTE **palletline**

| | | | |
|---|---------------|-----------------|---------------------------|
| SENDING DEPOT 010 PALLETLINE LONDON LTD PERIVALE | | DEPOT: 072 | HUB: Whub |
| COLLECTED FROM: | | REF: 0054872 | DELIVERY DATE: 08/12/2015 |
| SENDER'S REFERENCE: ID9936121 | | CONTACT: PHONE: | |
| NO OF ITEMS 3 | WEIGHT 900 | SPACES 3 | SERVICE LEVEL A |
| SPECIAL INSTRUCTIONS DO NOT STACK cartons: 61 / Units: 61 | | | |
| NO OF ITEMS 3 | WEIGHT 900 | SPACES 3 | SERVICE LEVEL A |
| SPECIAL INSTRUCTIONS DO NOT STACK cartons: 61 / Units: 61 | | | |
| TIME | | SURCHARGE | |
| THE WORDS "unexamined" OR "unchecked" WILL NOT BE ACCEPTED FOR DELIVERY - INCLUDING PALLETS, POLYS AND CONTAINERS | | | |
| CHEP PALLETS | | Signature: | |
| DELIVERED | RETURNED | OWED | Print Name: |

- Jobs
- Jobs List
- Create Job
- Search Jobs
- Services

How to Create a job

Click on Create Job

This will Bring up your order form, please make sure all ***(Required)** boxes are filled.

Collections for 24/04/2019 will require authorisation if entered after Cut-off Time 20:00 New Job - enter all required fields before saving!

Save

Job Reference:

Job Type: Collection Delivery Collection and Delivery

Internet Job No:

Order/Reference No: *(Required) Job No:

Custom Ticket No: POD No:

Collection Address:

Existing Address

Consignor Name:

Address: *(Required)

Town: *(Required)

Postcode: *(Required)

Telephone No:

Mobile No:

Fax No:

Reference:

Area:

Delivery Address:

Existing Address

Consignee Name:

Address: *(Required)

Town: *(Required)

Postcode: *(Required)

Telephone No:

Mobile No:

Fax No:

Reference:

Area:

Please enter an Order/Reference No: (This is for your use solely and will appear on your invoice)

Job Reference:

Job Type: Collection Delivery Collection and Delivery

Internet Job No:

Order/Reference No: *(Required) Job No:

Custom Ticket No: POD No:

On your collection and delivery address you will find these symbols to the side; these are quite useful.



The @ symbol is your own address book where you can save, edit and delete addresses you regularly use.

The A symbol will bring up your account address.

The + symbol will save the address that just been entered, these will be saved in either the collection or delivery address book depending on which address box the address has been entered in.

Fill out the collection address requested- Please make sure all ***(Required)** boxes are filled.

If your account address is already stamped, you can delete and enter a 3rd party or reverse collection.

| Collection Address: | | Delivery Address: | |
|---------------------|---------------------------------------|-------------------|---------------------------------------|
| Existing Address | <input type="text"/> | Existing Address | <input type="text"/> |
| Consignor Name: | COLLECTION NAME | Consignee Name: | DELIVERY ADDRESS |
| Address: | DOOR NUMBER * (Required) ROAD NAME | Address: | DOOR NUMBER * (Required) ROAD NAME |
| Town | TOWN * (Required) | Town | TOWN * (Required) |
| Postcode: | P05 TC0DE * (Required) | Postcode: | P05T C0DE * (Required) |
| Telephone No: | PHONE NO | Telephone No: | PHONE NUMBER |
| Mobile No: | | Mobile No: | |
| Fax No: | | Fax No: | |
| Reference: | | Reference: | |
| Area: | [DEFAULT] | Area: | |

Fill out the Delivery address requested- Please make sure all ***(Required)** boxes are filled. Please take care with entering the postcodes, make sure you put the space in between in the correct place.

Choose your collection date,

| Goods available for collection: | Goods to be delivered: |
|--|--|
| Collection Date: 25/04/2019 * (Required) | Delivery Date: 26/04/2019 * (Required) |
| | Time (hh:mm): <input type="text"/> |

you can request for future dates, to do this please click on the address to bring up the calendar.

Goods available for collection:

Collection Date: 25/04/2019 * (Required)

Apr 2019

| Su | Mo | Tu | We | Th | Fr | Sa |
|----|----|----|----|----|----|----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

Any Pallets Bthw Onwards

You will **NOT** be able to amend the delivery date as only once you choose your service level will the date amend.

Goods to be delivered:

Delivery Date: 26/04/2019 * (Required)

Time (hh:mm):

A delivery time will only need to be entered if surcharge is requested in delivery instructions, please see below for further instructions

Click on the Arrow to choose your service level, please note all Irish and Highlands will need to be placed on 24hr-Next day service but please see Irish and Highlands for actual delivery dates.

Instructions:

Service Level: 48hr - 2 Day Service * (Required)

- 24hr - Next Day Service
- 48hr - 2 Day Service
- 72hr - 3 Day Service**
- Bank Holiday
- European Export
- European Imports
- Saturday
- [None]

Tail Lift Vehicle Required For Col

Collection instructions - There are extra collection options you can request if required.

AM Collection – Collection required before 12:00 hours. Details to be clearly specified on the consignment manifest notes as an AM collection and AM collection to be ticked in the surcharges, this will need to be entered online at least one working day prior to the collection.

Pallet and Wrap - Collection of items for delivery which are not palletised. Goods must be packaged and require palletisation and wrap.

Lift Assist – Tail lift delivery for pallets between 750 – 1000 Kgs requiring assisted pallet truck

Tail lift – Please select if collection point requires Tail lift as no other way of loading – this option is Free of charge.

There is a blank box you can use to enter any special instructions for example collection reference number etc.

A normal delivery anytime from 9am-5pm that does not require any other surcharges you won't need to tick any boxes or enter a time, but if you need an extra surcharge, then please tick as you require, by ticking you agree to the extra charges that may apply. Please check your rate card for extra service charges.

7.5ton Delivery Vehicle – Free of charge but is only required when delivery point may have restrictions for example a residential road or 6"-6" barriers, narrow roads, please contact your delivery point to see if they require this service.

AM delivery 9am- 12pm – Deliveries that are required any time before 12pm, the time will automatically appear as 12:00, as below example

Book in Del only on Eco service – Deliveries that you want Palletline to book in on your behalf, please note this will need to be placed on 72hr- 3day service to give the booking in teams a chance to call and arrange, please enter all requirements phone numbers, Po numbers or names in the blank boxes, failure to do so will result in delays to deliveries – **Please Note** if delivery point states a booked time this charge will be added.

Instructions:
 Service Level: 72hr - 3 Day Service * (Required)

lets 750kg and over

Delivery Instructions:

7.5t Delivery Vehicle AM Delivery 9am -12pm Book In Del Only On Eco Service

Booked window from 10am -17:00pm Non Stacking Freight Pallet Unload

Pallets 750kg and over Pre 10am- Anytime between 9am-10am Tail Lift Vehicle Required For Del

Timed Delivery btw 10am-17pm VU-Specific Timed btw 9am -10am

BOOK IN REQUIRED PLS CALL 0208 556 255 PO 12345

Booked window anytime between 10am-17:00pm – Deliveries that have a specific time slot longer than three hours. As example below put the finished time for booking in the **TIME** box

Goods to be delivered:

Delivery Date: 29/04/2019 * (Required)

Time (hh:mm): 15:30 * (Required)

Instructions:
 Day Service * (Required)

Delivery Instructions:

7.5t Delivery Vehicle AM Delivery 9am -12pm Book In Del Only On Eco Service

Booked window from 10am -17:00pm Non Stacking Freight Pallet & Wrap required

Pallet Unload Pallets 750kg and over Pre 10am- Anytime between 9am-10am

Tail Lift Vehicle Required For Del Timed Delivery btw 10am-17pm VU-Specific Timed btw 9am -10am

ANYTIME BETWEEN 10:30 AM -15:30 PM REF 1234

Non-Stacking Freight- Palletline don't usually stack freight but in some cases, this may need to be done so if your goods are fragile, please select.

Delivery Instructions:

7.5t Delivery Vehicle AM Delivery 9am -12pm Book In Del Only On Eco Service

Booking anytime btw 10am -17pm Non Stacking Freight Pallet & Wrap - Chargeable

Pallet Unload Pallets 750kg and over Pre 10am- Anytime between 9am-10am

Tail Lift Vehicle Required For Del Timed Delivery btw 10am-17pm VU-Specific Timed btw 9am -10am

FRAGILE GOODS - PLEASE DO NOT STACK

Pallet Unload - Removal of cartons (each under 25kg) at delivery point, after unloading the pallet from the delivery vehicle, and transfer to ground floor premises entry.

Pallet Unload

Pallets 750kg and over – Please select if weight is 750kg and over this will give to a driver with Lift assist

Delivery Instructions:

7.5t Delivery Vehicle AM Delivery 9am -12pm Book In Del Only On Eco Service

Booking anytime btw 10am -17pm Non Stacking Freight Pallet & Wrap - Chargeable

Pallet Unload Pallets 750kg and over Pre 10am- Anytime between 9am-10am

Tail Lift Vehicle Required For Del Timed Delivery btw 10am-17pm VU-Specific Timed btw 9am -10am

LIFT ASSIST

Pre 10am -Anytime between 9am-10am – Deliveries that are required anytime between 9am-10am, the time will automatically appear in the time box.

Goods to be delivered:

Delivery Date: 29/04/2019 * (Required)

Time (hh:mm): 10:00 * (Required)

ptions:
ay Service ▼ * (Required)

Delivery Instructions:

7.5t Delivery Vehicle AM Delivery 9am -12pm Book In Del Only On Eco Service
 Booking anytime btw 10am -17pm Non Stacking Freight Pallet & Wrap - Chargeable
 Pallet Unload Pallets 750kg and over Pre 10am- Anytime between 9am-10am
 Tail Lift Vehicle Required For Del Timed Delivery btw 10am-17pm VU-Specific Timed btw 9am -10am

BEFORE 10 AM DELIVERY |

Tail lift Vehicle Required for Del - Free of charge, Most of Palletline deliveries are delivered with a tail lift, but if you need to guarantee this, please select this service, if you know the delivery point has a forklift, please leave unticked.

Delivery Instructions:

7.5t Delivery Vehicle AM Delivery 9am -12pm Book In Del Only On Eco Service
 Booking anytime btw 10am -17pm Non Stacking Freight Pallet & Wrap - Chargeable
 Pallet Unload Pallets 750kg and over Pre 10am- Anytime between 9am-10am
 Tail Lift Vehicle Required For Del Timed Delivery btw 10am-17pm VU-Specific Timed btw 9am -10am

TAIL LIFT REQUIRED |

Timed Delivery between 10am-17:00pm- Deliveries that have a specific time at the delivery point, please tick the book and add the time that required in the above box as below example, there is a blank box which you can enter extra information that may be required.

Goods to be delivered:

Delivery Date: 29/04/2019 * (Required)

Time (hh:mm): 11:45 * (Required)

ptions:
ay Service ▼ * (Required)

Delivery Instructions:

7.5t Delivery Vehicle AM Delivery 9am -12pm Book In Del Only On Eco Service
 Booking anytime btw 10am -17pm Non Stacking Freight Pallet & Wrap - Chargeable
 Pallet Unload Pallets 750kg and over Pre 10am- Anytime between 9am-10am
 Tail Lift Vehicle Required For Del Timed Delivery btw 10am-17pm VU-Specific Timed btw 9am -10am

REF:1234 BOOKED IN FOR 11:45 AM |

VU- Specific Timed between 9am- 10am- Deliveries that have a specific time slot before 10am, for example booked in for 9:30 am as seen in below example

Goods to be delivered:

Delivery Date: 29/04/2019 * (Required)

Time (hh:mm): 09:30 * (Required)

ptions:
ay Service ▼ * (Required)

Delivery Instructions:

7.5t Delivery Vehicle AM Delivery 9am -12pm Book In Del Only On Eco Service
 Booked window from 10am -17:00pm Non Stacking Freight Pallet & Wrap required
 Pallet Unload Pallets 750kg and over Pre 10am- Anytime between 9am-10am
 Tail Lift Vehicle Required For Del Timed Delivery btw 10am-17pm VU-Specific Timed btw 9am -10am

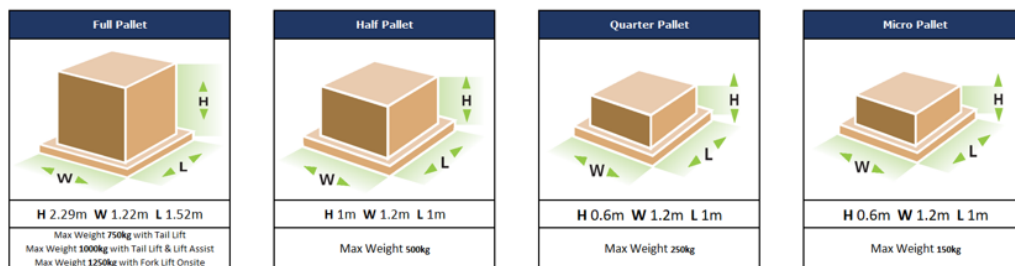
BOOKED FOR 9:30 AM REF 1234 |

You will need to enter your pallet amounts in the spilt area as shown below. The grey **Quantity** box will automatically show the total amount of pallets once the spilt lines are filled, as shown below.

The grey **Weight** box will also automatically fill in once the total weight is entered in the spilt lines. Your weights will need to be accurate as failure to do so can and will result in delays due to vehicle weights being affected. Please make sure it the **total weight** entered if more than one pallet.

You can leave **Volume** blank but **spaces *(Required)** 1 space **per pallet** within the pallet size of 1.2 m x 1.2 m.

Pallets dimensions will need to be within the size and weights as shown below.

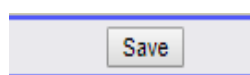


| Oversized Pallet Dimensions & Weight | | | | |
|--------------------------------------|---------------|----------------|-----------------------------------|----------------|
| Pallet Size | Pallet Spaces | Maximum Weight | Maximum Foot Print Length X Depth | Maximum Height |
| Oversize | 2 | 250KG | 2M X 1.2M | 0.6M |
| QTR | 3 | 250KG | 3M X 1.2M | 0.6M |
| Oversize | 2 | 500KG | 2M X 1.2M | 1M |
| HALF | 3 | 500KG | 3M X 1.2M | 1M |
| Oversize | 2 | 2000KG | 2.44M X 1.22M | 2.29M |
| FULL | 3 | 2000KG | 3.65M X 1.22M | 2.29M |

You will only need to fill out for **AMAZON** deliveries – Please see the Amazon user guide for further instructions.

Once finished please check all the ***(Required)** boxes are filled out, as this will prevent you saving the consignment, please note that once saved you will be unable to edit any details on your consignment.

Once finished click



This message will appear once saved correctly, if this does not appear please be aware your consignment has been saved.

Job Action Results:

Thankyou for submitting your job details.

AutoPost Message - Job was posted successfully

Collection notes:

All **Reverse, Third party, out of area collections** will need to be entered on the online system Before **11:30am** if requiring collection for the same day.

Any deliveries for **ten pallets** or more on the same consignment will need to be pre-arranged with Palletline sales team for a **load and Go** delivery.

Standard Collections will need to be entered before **3:30pm**. Please make sure collections are ready for when driver arrives.

Please note that collection can be any time from placing on the system to 5pm (this may be later busier periods)

To get your Palletline Job number

Jobs

- Jobs List

Jobs List:

Account Code: PLC Account Name: Palletline Plc

Display all of the 9 job(s) returned. Go To Page: 1 Page 1 of 1 Column Select Column Order Default Sort Refresh

| <input type="checkbox"/> | Job Status | Job No/Item | Order/Ref No | | | Qty | Del Cust Name | Del Addr1 | Del Date | Date Added | Palletline Label | |
|--------------------------|------------|-------------|--------------|--|--|-----|---------------|-----------|------------|------------------|------------------|--|
| | New Job | 439293 [1] | TEST | | | 1 | | TEST | 30/04/2019 | 29/04/2019 11:54 | | |

Job No/Item

439293 [1]

If you need to make any changes or amendments on your consignment please email p10CS@palletline.london with the Job No/item to get this information changed. This will need to be requested before collection of the freight.



The Lock will bring up your consignment information to view

Palletline Label

By clicking the Palletline symbol will bring up a Palletline label you can print and attach to your pallet(s)

| | | | |
|--|---------------------------------|-------------------------------------|--|
| S | ND | 010 | TUE |
| <small>Sender Name</small> PALLETLINE PLC TEST | | <small>Man Date</small> 29/04/19 | |
| <small>Consignment Number</small> 0439293 | | TEST TEST UB6 | |
| <small>Total Weight</small> 500 | <small>Band</small> C | <small>Hub</small> SOU | <small>Input Depot</small> 010 |
| <small>Palletline London Ltd</small> | | <small>Special Instructions</small> | |
| | | | 0107193301401 |

How to enter Amazon deliveries

| | |
|---|--|
| Collection Address: Consignor Name: COLLECTION ADDRESS @ A + Address: ANY STREET * (Required) Town: ANYTOWN * (Required) Postcode: UB6 7RJ * (Required) Telephone No: Mobile No: Fax No: Reference: Area: | Delivery Address: Consignee Name: AMAZON - DONCASTER @ A + Address: ANY STREET * (Required) Town: DONCASTER * (Required) Postcode: LBA1 * (Required) Telephone No: Mobile No: Fax No: Reference: Area: |
| Goods available for collection: Collection Date: 24/02/2016 * (Required) | Goods to be delivered: Delivery Date: 25/02/2016 * (Required) Time (hh:mm): Requested Time: [None] 00:00 - 23:59 * (Required) |
| Collection Instructions: <input type="checkbox"/> AM - Pre 1200 Collection <input type="checkbox"/> Pallet & Wrap - Chargeable <input type="checkbox"/> Tail Lift | Delivery Instructions: <input type="checkbox"/> 3hr Plus Booked Window btwn 10-1600 <input type="checkbox"/> Deliver After 1600 <input type="checkbox"/> Pallet Unload <input type="checkbox"/> Tail Lift <input type="checkbox"/> 7.5t Delivery Vehicle <input type="checkbox"/> LIFT ASSIST-750kg-1000KG <input type="checkbox"/> Pls Book In <input type="checkbox"/> Timed Specific Delivery <input type="checkbox"/> AM - Morning Delivery <input type="checkbox"/> Non Stacking Freight <input type="checkbox"/> Pre 10am ASN/ FBA OR BOL NUMBER ENTER HERE TOTAL UNIT COUNT AND CARTON COUNT ENTER HERE |

With Amazon deliveries please don't use the real postcode use the Amazon location code as in example.

| |
|--|
| Delivery Address: Consignee Name: AMAZON - DONCASTER @ A + Address: ANY STREET * (Required) Town: DONCASTER * (Required) Postcode: LBA1 * (Required) Telephone No: Mobile No: Fax No: Reference: Area: |
|--|

| Postcode | Amazon Site |
|----------|------------------------|
| BHX1 | Rugeley – WS15 1LX |
| BHX2 | Coalville – LE67 1GQ |
| BHX3 | Daventry – NN11 8QL |
| BHX4 | Coventry – CV5 9DQ |
| BHX5 | Rugby – CV23 0XF |
| BHX7 | Hinckley – LE10 3FF |
| BRS1 | Bristol – BS35 4GG |
| BRS2 | Swindon – SN3 4DB |
| CWL1 | Swansea – SA1 8QX |
| DSA7 | Wakefield - WF11 0AB |
| EDI4 | Dunfermline – KY11 8EZ |
| EMA1 | Derby – DE74 2 BB |

| | |
|------|------------------------------------|
| EMA2 | Sutton-in-Ashfield NG17 4PA/5LD |
| EMA3 | Nottingham - NG16 3UA |
| EUK5 | Peterborough – PE2 9EN |
| GLA1 | Gourock – PA19 1BQ |
| HUK5 | Birmingham - B24 9QJ |
| LBA1 | Doncaster – DN4 5JS |
| LBA2 | Doncaster – DN11 0BG |
| LBA3 | Doncaster - DN4 5JP |
| LBA4 | Doncaster - DN11 0BF |
| LCY1 | London – E3 3JG |
| LCY2 | Tilbury – RM18 7AN |
| LCY3 | Dartford - DA1 5XU |
| LTN1 | Milton Keynes – MK43 0ZA |
| LTN2 | Hemel Hempstead – HP2 7LF |
| LTN4 | Dunstable – LU5 4TT |
| LTN7 | Bedford – MK43 9ST |
| MAN1 | Manchester – M90 5AA |
| MAN2 | Warrington – WA5 3XA |
| MAN3 | Bolton – BL5 1BT |
| MAN4 | Chesterfield – S43 4PZ |
| MME1 | Darlington – DL1 4BF |
| MME2 | Bowburn – DH6 5NP |
| NCL1 | Gateshead - NE10 8YA |
| XDS1 | Armthorpe - DN3 3EA |
| XLT1 | Peterborough – PE2 6UG |
| XPL1 | Widnes – WA8 8YN |
| XLP1 | Deeside – CH5 2LL |
| XLT2 | Peterborough – PE2 6TE |
| XUKA | Runcorn – WA7 3BN |
| XBH2 | Rugby – CV23 0WB |
| XBH4 | Wolverhampton – WV10 7GW |
| XBH5 | Lutterworth - LE17 4XW |

You **DO NOT** need to tick any surcharges box in delivery instructions

Delivery Instructions:

- 7.5t Delivery Vehicle
- Any Pallets Btw 750kg Onwards
- Book In Del Only On Eco Service
- Delivery Anytime Btw 9AM & 12PM
- Non Stacking Freight
- Open booking anytime Btw 10AM-17PM
- Pallet & Wrap - Chargeable
- Pallet Unload
- Pre 10AM- Any time between 9AM-10AM
- Tail Lift Vehicle Required For Del
- Timed Specific Del Btw 10AM-17PM
- VU- Any timed del btw 9AM & 10AM

Once you enter **Amazon** in **Consignee Name**, below will appear a box under **Delivery Instructions** and **Goods**

Delivery Address:

Existing Address: [dropdown] @ A +

Consignee Name: AMAZON -DONCASTER

Address: [text] * (Required)

Town: DONCASTER * (Required)

Postcode: LBA1 * (Required)

Telephone No: [text]

Mobile No: [text]

Fax No: [text]

Reference: [text]

Delivery Instructions:

- 7.5t Delivery Vehicle
- Any Pallets Btw 750kg Onwards
- Book In Del Only On Eco Service
- Delivery Anytime Btw 9AM & 12PM
- Non Stacking Freight
- Open booking anytime Btw 10AM-17PM
- Pallet & Wrap - Chargeable
- Pallet Unload
- Pre 10AM- Any time between 9AM-10AM
- Tail Lift Vehicle Required For Del
- Timed Specific Del Btw 10AM-17PM
- VU- Any timed del btw 9AM & 10AM

Goods:

Quantity: [text] * (Required) Pallet Type: [dropdown]

Description: [text]

Volume: [text] cbm Weight: [text] Kg * (Required) Spaces: [text]

(* Please enter Split Quantities below:

| | Quantity | Volume | Weight | Spaces | Dim |
|----------|----------------|--------|--------|--------|--------|
| Split 1: | [text] Full | [text] | [text] | [text] | [text] |
| Split 2: | [text] Half | [text] | [text] | [text] | [text] |
| Split 3: | [text] Quarter | [text] | [text] | [text] | [text] |

In this Box you will need to enter either your FBA or ASN number, one of the PO numbers, the Total unit and Total Carton amounts.

User Defined Fields:

FBA: FBA1234 PO: PKW4525

ASN: ASN1235 Carton Count: 24

Unit Count: 166

Failure to enter these correctly may result in your shipment being delayed with booking into Amazon on the delivery date required.

Amazon will no longer stamp your own Customer paperwork as POD, there is a generic POD that will be classed as a POD.

Palletline Deliveries to UK, Ireland and European

Republic of Ireland Deliveries

When entering online jobs for the republic of Ireland, fill out the full address as normal but please use the four digits as seen below for the Postcode Box.

| COUNTY FULL NAME | POSTCODE TO USE |
|----------------------|-----------------|
| Carlow | CARL |
| Cavan | CAVA |
| Clare | CLAR |
| Cork | CORK |
| Donegal | DONE |
| Dublin City & County | DUBL |
| Galway | GALW |
| Kerry | KERR |
| Kildare | KILD |
| Kilkenny | KILK |
| Laois | LAOI |
| Leitrim | LEIT |
| Limerick | LIME |
| Longford | LONG |
| Louth | LOUT |
| Mayo | MAYO |
| Meath | MEAT |
| Monaghan | MONA |
| Offaly | OFFA |
| Sligo | SLIG |
| Roscommon | ROSC |
| Tipperary | TIPP |
| Waterford | WATE |
| Westmeath | WEST |
| Wexford | WEXF |
| Wicklow | WICK |

As example below:

Delivery Address:

Existing Address @ +

Consignee Name:

Address: * (Required)

Town: * (Required)

Postcode: * (Required)

All republic of Ireland deliveries needs to be placed on a 24hr Next day service, but deliveries to Ireland take 2 working days.

Instructions:

Service Level: * (Required)

European Deliveries

When entering online jobs for the European deliveries, fill out the full address as normal but please use the four digits as seen below for the Postcode Box.

| Country | Country Postcode |
|----------------------|------------------|
| Austria | ATEU |
| Belgium | BEEU |
| Bosnia & Herzegovina | BAEU |
| Bulgaria | BGEU |
| Croatia | HREU |
| Czech Republic | CZEU |
| Denmark | DKEU |
| Estonia | EEEU |
| Finland | FIEU |
| France | FREU |
| Germany | DEEU |
| Greece | GREU |
| Hungary | HUEU |
| Italy | ITEU |
| Latvia | LVEU |
| Lithuania | LTEU |
| Luxembourg | LUEU |
| Macedonia | MKEU |
| Netherlands | NLEU |
| Norway | NOEU |
| Poland | PLEU |
| Portugal | PTEU |
| Romania | ROEU |
| Serbia | RSEU |
| Slovakia | SKEU |
| Slovenia | SIEU |
| Spain | ESEU |
| Sweden | SEEU |
| Switzerland | CHEU |

As example below:

Delivery Address:

Existing Address @ A +

Consignee Name:

Address: * (Required)

Town: * (Required)

Postcode: * (Required)

All European deliveries needs to be placed on a European service; Delivery dates can vary if unsure please contact Palletline sales team for more information.

Instructions:

Service Level: * (Required)

Amazon and Sainsburys special postcodes

Due to deliveries being slightly different with Amazon and Sainsbury's when entering onto the Online system, please use the special postcode instead of the real postcode, for the below delivery points.

Amazon Special Postcodes

| Postcode | Amazon Site |
|----------|---------------------------|
| BHX1 | Rugeley – WS15 1LX |
| BHX2 | Coalville – LE67 1GQ |
| BHX4 | Coventry – CV5 9DQ |
| CWL1 | Swansea – SA1 8QX |
| EDI4 | Dunfermline – KY11 8EZ |
| EUK5 | Peterborough – PE2 9EN |
| EUKB | Peterborough – PE2 6TE |
| EUKF | Leeds – LS11 5PX |
| GLA1 | Gourock – PA19 1BQ |
| LBA1 | Doncaster – DN4 5JS |
| LBA2 | Doncaster – DN11 0BG |
| LBA3 | Doncaster – DN4 5JP |
| LCY1 | London – E3 3JG |
| LCY2 | Tilbury – RM18 7AN |
| LTN1 | Milton Keynes – MK43 0ZA |
| LTN2 | Hemel Hempstead – HP2 7LF |
| LTN4 | Dunstable – LU5 4FE |
| MAN1 | Manchester – M90 5AA |
| MAN2 | Warrington – WA5 3XA |
| MAN3 | Bolton – BL5 1BT |
| XUKA | Runcorn – WA7 3BN |
| XUKD | Daventry – NN11 8LR |
| XUKK | Birmingham – B24 9QJ |

Sainsbury Special Postcodes

| Postcode | Sainsbury Site |
|----------|----------------------|
| HODD | Hoddesdon – EN11 0EZ |
| SAIT | Tamworth – B77 5BP |
| STOK | Stoke – ST4 4EX |

As two examples below:

Delivery Address:

Existing Address

Consignee Name:

Address: * (Required)

Town: * (Required)

Postcode: * (Required)

Telephone No:

Delivery Address:

Existing Address

Consignee Name:

Address: * (Required)

Town: * (Required)

Postcode: * (Required)

Telephone No: